



Frisco Housing Authority

Frisco Housing Authority

Minutes

Board Meeting

December 12, 2011

6:30

9400 3rd Street #405

Frisco, Texas 75033

Call to Order

Meeting was called to order at 6:35 PM

Present were Commissioners -Sara Kimmich, Charles Yarbough, Fred Lusk and Paul Boyd
Staff- Susan Kaeufer and Sal Storaci

Sara welcomed the newest board members Fred and Paul to the Housing Authority Board.

A motion was made by Paul to have Sara remain chairperson, Fred to become Assistant/Vice Chairperson and Charles to become Secretary of the FHA and also add Fred as a signatory on the bank accounts. It was 2nd by Charles. Motion was approved unanimously.

Consider and Act on the approval of the May 2011 Minutes

Minutes from the May 2011 meeting had been read from the emails a motion to approve the minutes was made by Charles and 2nd by Fred. Motion was approved unanimously.

Discuss the current funding issues from HUD

Reserve recapture from HUD was discussed. Bank account balances were discussed and our funding from HUD was explained.

Discuss the recent REAC Inspections and the City Inspection

Recent REAC and city inspections were discussed. REAC score was 89. New REAC inspection which will be the baseline inspection is scheduled for February 17, 2012.

Discuss and Approve the Budget for 2012

Budgets had been reviewed from email copy sent. Changes from the accountant's letter were discussed. Motion to approve the 2012 budget with the changes noted in the letter was made by Fred and 2nd by Charles. Motion to approve the budget was approved by all. **Resolution 2011-12-1**

Discuss and approve the EIV Policy for the Frisco Housing Authority

The EIV system was explained and discussed by the board. The policy and the requirements by HUD to implement the policy were discussed. A motion to approve the EIV Policy and Resolution 2011-12-2 for the Frisco Housing Authority was made by Charles and 2nd by Fred. Motion was approved unanimously.

Resolution 2011-12-2

Present Salary Survey to board

Salary survey done by Data Reporting Enterprises our consultant was presented to the board.

Discuss Waiting List Preferences

This item is to be tabled to the next board meeting.

Honor Claudia Wilson’s years of service to the Frisco Housing Authority, its residents and the City of Frisco

Resolution 2011-12-3 to honor Claudia Wilson’s year for service was read. Paul made a motion to approve Resolution and it was 2nd by Fred. It was approved unanimously. **Resolution 2011-12-3**

Administrative Update

Board approved the write off of rent for \$63.00 for Mr. Jones who lived in 403 and died in October 2011.

Tenant Board Member was discussed and it was suggested that we check with the new resident to see if he is interested in serving.

Mr. Lusk has worked in insurance for years and asked about our insurance policies which are with TML. This will be put on the agenda for next month.

Citizen Input

No citizen input

Adjourn

A motion was made to adjourn by Fred and 2nd by Charles. Meeting was adjourned at 7:35PM.

Approved: _____

Date: _____

Witness: _____

Date: _____