



Frisco Housing Authority

Frisco Housing Authority Minutes

Board Meeting

November 18, 2014

Tuesday 6:00 PM

Frisco Senior Center

6670 Moore Street

Frisco, Texas 75034

Call to Order

Meeting was called to order at 6:00 PM by Fred Lusk

Present were Commissioners -, Fred Lusk, Robert Uhls, Marie Walters, Charles Yarbough, Paul Gosnell

Staff-

Susan Kaeufer, Sal Storaci

Guest-

Terry Brown, City of Frisco

1. Consider and act on the approval of the December 2013 Minutes

The Minutes from the December 2013 meeting had been read from the emails. A motion to approve the minutes was made by Paul 2nd by Robert. Motion was approved unanimously.

2. Approve Bank payment of Credit Card Statement after approval Resolution 11-2014-1

After Discussion of the reasons and approval process for paying the American Bank of Texas by bank draft, Robert moved that Resolution 11-2014-1 be approved and Marie 2nd the motion. The vote to approve was unanimous and the resolution was approved.

3. Approve new Flat Rents and Utility Allowances Resolution 11-2014-2

After discussion of the new changes in the Flat Rents from the 2014 Appropriations Act and HUD Notice PIH 2014-12(HA), Charles moved that Resolution 11-2014-2 be approved and Paul 2nd the motion. The vote to approve was unanimous and the resolution was approved.

4. Discuss and approve revised ACOP

Resolution 11-2014-3 After Discussion of the reasons for updating the ACOP and how it was updated according to HUD regulations and Frisco Housing Authority needs, Marie moved that Resolution 11-2014-3 be approved and Paul 2nd the motion. The vote to approve was unanimous and the resolution was approved.

5. Review and discuss budgets Revised 2014 and 2015

Resolution 11-2014-4 and 11-2014-5

After discussion of amended Budget for 2014 Robert moved that Resolution 11-2014-4 be approved and Paul 2nd the motion. The vote to approve was unanimous and the resolution was approved. After Discussion of the Budget for 2015 Charles moved that Resolution 11-2014-5 be approved and Marie 2nd the motion. The vote to approve was unanimous and the resolution was approved.

6. Discuss New 5 year Plan 2015-2019

Resolution 11-2014-6

After Discussion of the need for a new Five Year Plan and method for updating the Five Year Plan Years 2015-2019, Charles moved that Resolution 11-2014-6 be approved and Robert 2nd the motion. The vote to approve was unanimous and the resolution was approved.

7. Discuss revising Policies and procedure

Sue explained that various Policies and Procedures cited in the revised ACOP need to be reviewed and updated and that work on these would begin in the New Year.

8. Review Bathroom Rehab Work

Staff discussed the nature of the work done on the updates to the units especially in the bathrooms and kitchens and Sal showed pictures of some of the rehab work, the **problems found and the end results of the work.**

9. 7:35 Meeting was adjourned for a 5 minute water break

7:40 Meeting was resumed

Administrative Update

Fred brought up that since we had not had another meeting since electing officers last year that unless there was an objection the officers of the Board would remain the same this year. This means that Fred will remain Chairman/Head Commissioner and Charles will remain Vice Chairman/Vice Commissioner.

The office is going Paperless finally and the files started being scanned this month. We are using PHA-WEB as our scanning software which is the same as our other software as well as backing up the scanning to a flash drive.

We will likely open our waiting list in the spring.

There is a lawsuit pending that we are not a party to but have been contacted about and may be deposed for. There have been some legal fees we have incurred due to this from an affidavit which they ask for and a meeting with the attorney for the defense (insurance company) and our attorney. Julie Fort is our attorney for this matter.

Approval was requested for the year end write off of \$475.00 in delinquent rent and charges for the move out/skip from 316a Prada. Marie proposed approval of the write off and Paul 2nd it. Motion was approved unanimously.

Adjourn

A motion was made to adjourn by Paul 2nd by Marie. Motion was approved unanimously and enthusiastically. Meeting was adjourned at 7:53PM.

Approved: _____ Fred Lusk,
Chairman

Date: _____

Witness: _____ Susan Kaeufer,
Executive Director

Date: _____