



Frisco Housing Authority

**PROPOSED**

# **Frisco Housing Authority Minutes**

## **Board Meeting**

**December 16, 2020**

**Monday 5:00 PM**

**Frisco City Hall- City Room**

**6101 Frisco Square**

**Frisco, Texas 75034**

## **Call to Order**

Meeting was called to order at 5:05 PM by Fred Lusk.

Present were Commissioners - Fred Lusk, Lee Myrben, Dennie Franklin & Imelda Garcia

Zakiyah Johnson joined the meeting at 5:15

Staff- Susan Kaeufer, Sal Storaci

Guest- Rich Kaeufer from CMIT

### **1. Welcome Returning and New Commissioners**

Fred welcomed returning board members for another term and new Member Zakiyah Johnson

### **2. Consider and act on the approval of the December 2019 Minutes**

The Minutes from the December 2019 meeting were read by email before the meeting. A motion to approve the minutes was made by Dennie and seconded by Lee. Motion was approved unanimously.

### **3. Election of New Board Officers and determine signers on Bank**

#### **Accounts**

The election of new officers was discussed, and a motion was made by Dennie and 2<sup>nd</sup> by Lee to keep Fred as Head Commissioner. The vote was unanimous.

A motion was made by Dennie to nominate Zakiyah as Vice Head Commissioner and 2<sup>nd</sup> by Imelda,

The vote was unanimous.

After discussion, it was decided due to availability, the signers on the bank account would Be Fred Lusk, Zakiyah Johnson and the Executive Director Susan Kaeufer.

#### **4. Review Revised 2020 Budget and vote on Proposed Resolution 2020-12-1**

After discussion of the revised Budget for 2020, Dennie moved that Resolution 2020-12-1 be approved and Imelda seconded the motion. The vote to approve was unanimous and the resolution was approved.

#### **5. Review Proposed 2021 Budget and vote on Proposed Resolution 2020-12-2**

After discussion of the proposed Budget for 2020, Marie moved that Resolution 2020-12-2 be approved and Imelda seconded the motion. The vote to approve was unanimous and the resolution was approved.

#### **6. Discuss and Approve Year End 2020 write offs**

Balances for Gallardo and Castro will be written off and the balance for Lopez will be charged to fraud due to it being due to unreported income.

#### **7. Approve new Flat Rents and Utility Allowances Resolution 2020-12-3**

After discussion of the change in the Flat Rents for 2020 to comply with the HUD rents for 2020, Dennie moved that Resolution 2020-12-3 be approved and Zakiyah seconded the motion. The vote to approve was unanimous and the resolution was approved.

#### **8. Discuss Fund Reserves and CD rates Proposed Resolution 2020-12-4**

Our current CDs which expire this year and whether to renew them was discussed. It was decided that we would look at the rates upon renewal and market conditions and decisions would be made about CDs by the head commissioner and the executive director. Motion to approve Resolution 2019-12-5 was made by Dennie and seconded by Lee. Motion was approved unanimously.

#### **9. Discuss Work done this year**

Work done this year was discussed. 3 rehabs make readies were completed. 4 out of 6 fences were replaced. COVID Funds used were discussed. Rich Kaeufer from CMIT explained the installation of the Wi-Fi installed on the property for e Learning for students and the purchase of laptops for children without devices for learning at home.

#### **Administrative Update**

We discussed how to use our funds. The ED was asked to check on the possibility of building a community building to hold meetings and resident activities.

The ED will look further into repositioning and maybe schedule HUD to come talk to us about those possibilities.

Other ways to improve our property were discussed. It was explained that we were not allowed by HUD to add units of Public Housing to our property under current guidelines.

**Adjourn**

A motion was made to adjourn by Dennie seconded Zakiya. Motion was approved unanimously. Meeting was adjourned at 6:40PM

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Fred Lusk, Chairman  
December--, 2021

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Susan Kaeufer, Executive Director  
December --, 2021

***Please note these are preliminary results and are not official until approved at the next scheduled meeting. Approved/signed minutes are available at***

**[www.friscotexas.gov/docs](http://www.friscotexas.gov/docs) and**

**[www.friscoha.org](http://www.friscoha.org)**