



**Frisco Housing Authority**

# **Frisco Housing Authority Minutes**

## **Board Meeting**

**December 7, 2015**

**Monday 6:00 PM**

**Frisco City Hall- City Room**

**6101 Frisco Square**

**Frisco, Texas 75034**

## **Call to Order**

Meeting was called to order at 6:01 PM by Fred Lusk

Present were Commissioners - Fred Lusk, Robert Uhls, Marie Walters, Charles Yarbough, Lee Myrben

Staff-	Susan Kaeufer, Sal Storaci
Guest-	Stacy Brown, City of Frisco

### **1. Welcome New Board Member Lee Myrben**

Fred introduced and welcomed Lee Myrben to the board.

### **2. Consider and act on the approval of the November 2014 Minutes**

The Minutes from the November 2014 meeting were distributed and read by email before the meeting. A motion to approve the minutes was made by Robert 2nd by Lee. Motion was approved unanimously.

### **3. Election of New Board Officers and determine signers on Bank Accounts**

The election of new officers was discussed and a motion was made by Robert to keep the officers the same and it was 2<sup>nd</sup> by Lee. Motion was approved unanimously. It was decided that signers on the bank account would not be changed. This means that Fred will remain Chairman/Head Commissioner and Charles will remain Vice Chairman/Vice Commissioner. Signers on the accounts will remain- Susan Kaeufer, Fred Lusk and Marie Walters.

### **4. Review Revised 2015 Budget and vote on Proposed Resolution 2015-12-1**

After discussion of revised Budget for 2015 Marie moved that Resolution 2015-12-1 be approved and Robert 2<sup>nd</sup> the motion. The vote to approve was unanimous and the resolution was approved.

### **5. Review Proposed 2016 Budget and vote on Proposed Resolution 2015-12-2**

After discussion of the proposed Budget for 2016 Charles moved that Resolution 2015-12-2 be approved and Robert 2<sup>nd</sup> the motion. The vote to approve was unanimous and the resolution was approved.

### **6. Discuss and Approve Year End 2015 write offs**

No write offs are needed.

### **7. Approve new Flat Rents and Utility Allowances Resolution 2015-12-3**

After discussion of the change in the Flat Rents for 2016 to comply with the new HUD rents for 2016 Charles moved that Resolution 2015-12-3 be approved and Marie 2<sup>nd</sup> the motion. The vote to approve was unanimous and the resolution was approved.

### **8. Discuss City Multifamily Inspection on November 13**

The city inspection was reviewed and a copy was given to the board.

### **9. Discuss and approve old Housing Authority records going to Frisco Heritage Center**

We will work with the city records department to get these records to them before turning them over to the Heritage Center.

### **10. Discuss Waiting List Preferences**

Stacy told us that HUD has legislation waiting to be signed that is going to be mandating references making the only one homelessness. We will wait on updating preferences until we find out what regulations HUD is going to impose.

## **11. Discuss possible Reasonable Accessibility Accommodations**

Informed board that one resident may be asking for a ramp for her unit but that requests need to be in writing. Showed the board the bid we had when we thought we might have to do make accommodations for a resident in spring of 2014.

## **12. Administrative Update**

REAC Inspection done in March. We maintained our High Performer status with HUD.

Discussed malware ransom attack this summer, new backup and security on the computer. Also discussed purchasing a new computer for the office.

Brought up the possibility of installing Wi-Fi in at the Housing Authority for the residents. Preston Trails is hosting a Christmas party again this year and has sent invitations for our residents.

## **Adjourn**

A motion was made to adjourn by Charles 2nd by Marie. Motion was approved unanimously. Meeting was adjourned at 7:23PM.

Approved: \_\_\_\_\_

Fred Lusk, Chairman

Date: \_\_\_\_\_

Witness: \_\_\_\_\_

Susan Kaeufer, Executive Director

Date: \_\_\_\_\_