

**PROPOSED**



**Frisco Housing Authority**

# **Frisco Housing Authority**

## **Minutes**

### **Board Meeting**

**December 7, 2016**

**Wednesday 6:00 PM**

**Frisco City Hall- City Room**

**6101 Frisco Square**

**Frisco, Texas 75034**

### **Call to Order**

Meeting was called to order at 6:01 PM by Fred Lusk and then called to recess. Meeting was reconvened at 6:07 after Marie was sworn in to her new term. Robert had been sworn in before the start of the meeting.

Present were Commissioners - Fred Lusk, Robert Uhls, Marie Walters, Lee Myrben  
Staff- Susan Kaeufer, Sal Storaci  
Guest- Stacy Brown, City of Frisco  
Tim Nelson, Councilman

### **1. Welcome Returning Members Robert Uhls and Dr. Marie Walters**

Fred welcomed returning board members Marie and Robert.

## **2. Consider and act on the approval of the July 2016 Minutes**

The Minutes from the July 2016 meeting were distributed and read by email before the meeting. A motion to approve the minutes was made by Robert and 2nd by Marie. Motion was approved unanimously.

## **3. Election of New Board Officers and determine signers on Bank Accounts**

The election of new officers was discussed and a motion was made by Lee to nominate Fred for Head Commissioner and seconded by Robert. The vote was unanimous to keep Fred as Head Commissioner. Lee nominated Marie for Vice Commissioner and Robert seconded the motion. Motion was approved unanimously. Fred will remain Chairman/Head Commissioner and Marie will be Vice Chairman/Vice Commissioner. It was decided that signers on the bank account would not be changed. Signers on the accounts will remain- Susan Kaeufer, Fred Lusk and Marie Walters. It was noted that the bank has changed names and is now First United Bank.

## **4. Review Revised 2016 Budget and vote on Proposed**

### **Resolution 2016-12-1**

After discussion of the revised Budget for 2016, Robert moved that Resolution 2016-12-1 be approved and Lee 2<sup>nd</sup> the motion. The vote to approve was unanimous and the resolution was approved.

## **5. Review Proposed 2017 Budget and vote on Proposed**

### **Resolution 2016-12-2**

After discussion of the proposed Budget for 2016, Marie moved that Resolution 2016-12-2 be approved and Robert 2<sup>nd</sup> the motion. The vote to approve was unanimous and the resolution was approved.

## **6. Discuss and Approve Year End 2016 write offs**

No write offs are needed.

## **7. Approve new Flat Rents and Utility Allowances**

### **Resolution 2016-12-3**

After discussion of the change in the Flat Rents for 2017 to comply with the HUD rents for 2017, Robert moved that Resolution 2016-12-3 be approved and Marie 2<sup>nd</sup> the motion. The vote to approve was unanimous and the resolution was approved.

## Administrative Update

Lead the Way training is available to Commissioners on the HUD website.

Hud is in the process of issuing Smoke Free policies in all Housing authorities.

AFFH (Affirmably Furthering Fair Housing) is ongoing but may be discontinued due to the new administration.

Ongoing projects were discussed- Roofs, Window Replacement, and Gutters.

Possible projects include Painting and Screen door replacement.

Stacy mentioned that there were funds from CDBG which possibly could be used for updating the plumbing to the units. We will consider and determine scope and cost for such.

Councilman Tim Nelson spoke to the board on the need for more low income housing in Frisco.

## Adjourn

A motion was made to adjourn by Robert 2nd by Lee. Motion was approved unanimously.

Meeting was adjourned at 7:08PM.

***Please note these are preliminary results and are not official until approved at the next scheduled meeting. Approved/signed minutes are available at***

***[www.friscotexas.gov/docs](http://www.friscotexas.gov/docs) and [www.friscoha.org](http://www.friscoha.org)***

Approved: \_\_\_\_\_

Fred Lusk, Chairman

Date: \_\_\_\_\_

Witness: \_\_\_\_\_

Susan Kaeufer, Executive Director

Date: \_\_\_\_\_







**Section 2:**

**That the Frisco Housing Authority Board of Commissioners authorizes the approval of the new Flat Rents for 2017 in accordance with the policy noted above and that flat rents will not be lower than 80% of year current FMR minus the utility allowance appropriate for unit size.**

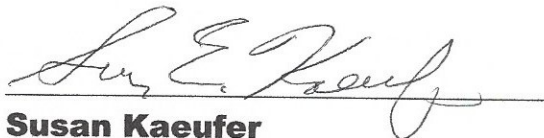
**Section 3:**

**That the Frisco Housing Authority Board of Commissioners authorizes the approval of the Utility Allowances and to keep the Utility Allowances current according to HUD regulations.**

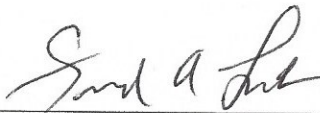
**Section 4:**

**This Resolution shall take effect immediately upon its passage.  
RESOLVED THIS THE 7th day of December, 2016.**

**ATTEST TO:**



**Susan Kaeufer  
Executive Director  
Frisco Housing Authority**

  
**Fred Lusk  
Chairman  
Board of Commissioners  
Frisco Housing Authority**